



*'Fabulous Fridays' continue to be very successful and we had a lovely afternoon last Friday with the ice cream vans on-site and our now usual prize draws for restaurant vouchers. Seeing our students recognised for their achievements is an area we have been working very hard on over the last couple of months, and there is a huge amount of excitement in school around rewards and opportunities for further prizes. By the time you read this, we know that many of your daughters and sons will have received a 'Feelgood Friday' contact home either with some text on ClassCharts or a 'phone call from a member of staff; please do keep encouraging your daughter or son to keep striving to achieve and to do their very best.*

*Many of our Year 10s and 12s have had a great day at the University of Wolverhampton today, learning about future opportunities linked to university education. There are so many opportunities available now to support knowledge and understanding of future pathways. As parents and carers, you play such an important role in this, and we would encourage you to take your daughter or son to open days and just be genuinely curious about the world of work. Our Year 10s and Year 12s will have a week of Work Experience next week and we are very much looking forward to hearing about their experiences, both within and outside of school; we know that they will be brilliant ambassadors for the school and their families. Later in this eZine, you will see details of our Year 10 and Year 12 'Year Ahead' evening; we hope that many of you will be able to join us for this.*

*Exams are ever closer to finishing for Year 11 and Year 13s, with just a small number of exams still to take place. We have been so impressed with their application throughout this very important stage of their lives; we look forward to seeing many of our Year 11s at their Prom next Thursday as they celebrate this stage of their lives. As time at school comes to an end for many, we are moving to a time of new beginnings for many others; plans are well underway for our new Year 7s in the shape of Year 6 Induction Days, and inductions into Year 12 for students who are staying with us for our sixth form.*

*Thank you to parents and carers who have used our 'new' communication system; any emails which are not received through this process are sent to the relevant inbox in line with our previous communication. We know that we must continue to improve our communications with you and feel that this is a very positive step forwards. Please do, though, let us know if it is not working as it should; a reminder that the full details of this were included in our eZine last week.*

*As always, thank you for your ongoing support; we hope you have a lovely weekend.*

### Upcoming Dates

Thursday 20<sup>th</sup> June – RSA8 Project, Newman Uni  
 Thursday 20<sup>th</sup> June – Year 9 Southpaw Boxing Club Visit  
 Thursday 20<sup>th</sup> June – Year 11 Prom, Village Hotel  
 Friday 21<sup>st</sup> June – Year 7 and Year 10 Trust Sports Day, Abbey Stadium  
 Monday 24<sup>th</sup> June – HPV & DTP Catch-Up Session  
 Tuesday 25<sup>th</sup> June – SEND 'Have a Go' Event, Tipton Sports Academy  
 Tuesday 25<sup>th</sup> June – Post 16 UCAS Trip, Birmingham NEC  
 Wednesday 26<sup>th</sup> June – Year 10 SEND Dunstall Racecourse Trip  
 Wednesday 26<sup>th</sup> June – Year 10 and Year 12 'Year Ahead' Evening  
 Thursday 27<sup>th</sup> June – Black Country Finals Qualifiers, University of Wolverhampton  
 Friday 28<sup>th</sup> June – Sports Day

### Assembly Themes

Assembly focus this week was Race Unity Day  
 w/c 17/06 – National Sports Week  
 w/c 24/06 - Expectations  
 Please take the time to talk to your child about what they have learnt in Assembly.

### Sandwell Pride at Dartmouth Park

Please see Sandwell Pride at DARTMOUTH PARK, WEST BROMWICH event tickets from TicketSource for details about the free Pride Picnic at Dartmouth Park on Sunday 30<sup>th</sup> June.



### Chat, play, read interactive activity booklets

Parents and carers with babies and toddlers may find the following useful to support the learning of new words, and communication skills:

[Download Chat, play, read booklets | Words for Life](#)

There are also translated copies of this information into a variety of different languages.



## Year 10 Alton Towers Trip

Could all parent/carers of our Year 10 students please return your son / daughters consent form as soon as possible in order for them to attend their trip on Wednesday 3<sup>rd</sup> July 2024.

If you need copies of the consent form then please ask your son / daughter to obtain from either Mr Wilson (Year Team Lead) or Mrs Clew (Head of Year).

## HPV

### Catch up Session



Vaccination UK will be attending Gospel Oak School on Monday 24<sup>th</sup> June 2024 to complete a HPV Catch up Session.

If you wish for your child to receive their vaccine, then please follow the below link: -

<https://midlands.schoolvaccination.uk/hpv/2023/sandwell>

If you have already consented for your child to receive the HPV Vaccine but now wish to retract your consent, then please contact Vaccination UK on 0121 592 1110 to do this. If you do not retract your consent, then your child will be asked to attend the session on Monday 24<sup>th</sup> June 2024 as consent is in place.

Please note that the link to consent will expire on Wednesday 19<sup>th</sup> June 2024.

## Diphtheria/Tetanus/Polio (DTP) and Meningitis ACWY

### Catch Up Session



Vaccination UK will be attending Gospel Oak School on Monday 24<sup>th</sup> June 2024 to complete a Diphtheria/Tetanus/Polio (DTP) and Meningitis ACWY Catch up Session.

If you wish for your child to receive their vaccine, then please follow the below link: -

<https://midlands.schoolvaccination.uk/dtp/2023/sandwell>

If you have already consented for your child to receive the Diphtheria/Tetanus/Polio (DTP) and Meningitis ACWY Vaccine but now wish to retract your consent, then please contact Vaccination UK on 0121 592 1110 to do this. If you do not retract your consent, then your child will be asked to attend the session on Monday 24<sup>th</sup> June 2024 as consent is in place.

Please note that the link to consent will expire on Wednesday 19<sup>th</sup> June 2024.



To: Yr 13 Parents / Carers

14<sup>th</sup> June 2024

**Gospel Oak School**

Bilston Road  
Gospel Oak  
Tipton  
West Midlands  
DY4 0BZ

T 0121 556 1351  
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W [www.gospeloakschool.co.uk](http://www.gospeloakschool.co.uk)

**Our Ref:** CM.KH.3002

**Your Ref:**

Dear Parent/Carer,

**Re: Collection of Year 13 External Exams Results, Thursday 15<sup>th</sup> August 2024**

Students will be able to collect their external exam results from 8.00am -10.00am on Thursday 15<sup>th</sup> August in the Bistro. School staff will be available in school to support students with their next steps if needed, including Mr Bala, Director of Sixth Form.

When collecting their exam results, students will also be asked to:

- Give their consent for a remark of their script if school staff think that a clerical error may have been made and/or think that the exam paper needs to be remarked.
- Give their consent for school staff to request a copy of their exam script to be used in school to support the preparation of future candidates in school.

Students do not have to give their consent for these processes; neither process will be undertaken without consent. Further information can be found by visiting [Post-Results-Service 24 FINAL.pdf \(jcq.org.uk\)](#).

If your son/daughter would like a third party to collect their results on their behalf, the third party will need to bring a signed letter from your son/daughter giving permission for this to happen.

We look forward to celebrating the achievements of your son/daughter on this day and to their continued success. Please do not hesitate to contact us via [Gospel Oak School - Contact Us](#), selecting 'Year 13 enquiry' from the drop-down box should you have any questions.

We would like to take this opportunity to thank you for your ongoing support.

Yours faithfully,

**Miss C Middlehurst**  
**Senior Vice Principal**

**Mr S Bala**  
**Director of Sixth Form**

**Mrs K Machin**  
**Exams Officer**



To: Yr 11 Parents / Carers

14<sup>th</sup> June 2024

**Gospel Oak School**

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**Our Ref:** CM.KH.3002

**Your Ref:**

Dear Parent/Carer,

**Re: Collection of Year 11 External Exams Results, Thursday 22<sup>nd</sup> August 2024**

Students will be able to collect their external exam results from 10.00am – 11.30am on Thursday 22<sup>nd</sup> August in the Bistro. School staff will be available in school to support students with their next steps if needed, including Mr Bala, Director of Sixth Form.

When collecting their exam results, students will also be asked to:

- Give their consent for a remark of their script if school staff think that a clerical error may have been made and/or think that the exam paper needs to be remarked.
- Give their consent for school staff to request a copy of their exam script to be used in school to support the preparation of future candidates in school.

Students do not have to give their consent for these processes; neither process will be undertaken without consent. Further information can be found by visiting [Post-Results-Service\\_24\\_FINAL.pdf \(jcq.org.uk\)](#).

If your son/daughter would like a third party to collect their results on their behalf, the third party will need to bring a signed letter from your son/daughter giving permission for this to happen.

We look forward to celebrating the achievements of your son/daughter on this day and to their continued success. Please do not hesitate to contact us via [Gospel Oak School - Contact Us](#), selecting 'Year 11 enquiry' from the drop-down box should you have any questions.

We would like to take this opportunity to thank you for your ongoing support.

Yours faithfully,

**Miss C Middlehurst**  
**Senior Vice Principal**

**Mrs K Machin**  
**Exams Officer**



To: Yr 6 Parents/Carers

**Gospel Oak School**

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14<sup>th</sup> June 2024

**Our Ref:** SBO.KH.3001

**Your Ref:**

Dear Parent/Carer,

**Re: Yr 7 Pastoral Structure 24-25**

As we prepare for the upcoming academic year, I am pleased to inform you of the appointed pastoral leadership team, who will be responsible for supporting your son's/daughter's educational journey at Gospel Oak School.

We believe that strong pastoral care is essential for student success and our team of dedicated professionals are committed to providing the best possible support for your son/daughter. Please find below the pastoral structure from September 2024.

<b>Year 7 – New Build</b>
Vice Principal – Stacy Bott
Assistant Principal / Head of Ks3 – Anthony Hickenbottom
Year Team Leader – Jack Bowser
Deputy Year Team Leader – Ali Barlow
Head of Year – Jadie Hampton

We encourage you to reach out to the respective pastoral leadership team via the contact form on our website with any questions or concerns. Open communication between school and home is vital for the well-being and success of our students. We will be writing to you in due course, to inform you of your son's/daughter's tutor.

Thank you for your continued support. We look forward to a productive and successful year ahead.

Kind regards,

**Miss S Bott**  
**Vice Principal**



To: Yr 7 Parents/Carers

**Gospel Oak School**

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14<sup>th</sup> June 2024

**Our Ref:** SBO.KH.3001

**Your Ref:**

Dear Parent/Carer,

**Re: Yr 8 Pastoral Structure 24-25**

As we prepare for the upcoming academic year, I am pleased to inform you of the appointed pastoral leadership team, who will be responsible for supporting your son's/daughter's educational journey at Gospel Oak School.

We believe that strong pastoral care is essential for student success and our team of dedicated professionals are committed to providing the best possible support for your son/daughter. Please find below the pastoral structure from September 2024.

<b>Year 8 – New Build</b>
Vice Principal – Stacy Bott
Assistant Principal / Head of Ks3 – Anthony Hickenbottom
YTL – Dan Johnson
Deputy YTL - Brogan Smith
Head of Year – To be confirmed

We encourage you to reach out to the respective pastoral leadership team via the contact form on our website with any questions or concerns. Open communication between school and home is vital for the well-being and success of our students. We will be writing to you in due course, to inform you of your son's/daughter's tutor.

Thank you for your continued support. We look forward to a productive and successful year ahead.

Kind regards,

**Miss S Bott**  
**Vice Principal**



To: Year 8 Parents / Carers

**Gospel Oak School**

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14<sup>th</sup> June 2024

**Our Ref:** SBO.KH.3001

**Your Ref:**

Dear Parent/Carer,

**Re: Yr 9 Pastoral Structure 24-25**

As we prepare for the upcoming academic year, I am pleased to inform you of the appointed pastoral leadership team, who will be responsible for supporting your son's/daughter's educational journey at Gospel Oak School.

We believe that strong pastoral care is essential for student success and our team of dedicated professionals are committed to providing the best possible support for your son/daughter. Please find below the pastoral structure from September 2024.

<b>Year 9 – Ground floor</b>
Vice Principal – Stacy Bott
Assistant Principal / Head of Ks3 – Anthony Hickinbottom
YTL – Mollie Ralph
Deputy YTL - Ali Bhatti
Head of Year – Natalie Davies

We encourage you to reach out to the respective pastoral leadership team via the contact form on our website with any questions or concerns. Open communication between school and home is vital for the well-being and success of our students. We will be writing to you in due course, to inform you of your son's/daughter's tutor.

Thank you for your continued support. We look forward to a productive and successful year ahead.

Kind regards,

**Miss S Bott**  
**Vice Principal**



To: Year 9 Parents / Carers

**Gospel Oak School**

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14<sup>th</sup> June 2024

**Our Ref:** SBO.KH.3001

**Your Ref:**

Dear Parent/Carer,

**Re: Yr 10 Pastoral Structure 24-25**

As we prepare for the upcoming academic year, I am pleased to inform you of the appointed pastoral leadership team, who will be responsible for supporting your son's/daughter's educational journey at Gospel Oak School.

We believe that strong pastoral care is essential for student success and our team of dedicated professionals are committed to providing the best possible support for your son/daughter. Please find below the pastoral structure from September 2024.

<b>Year 10 – First floor</b>
Vice Principal – Stacy Bott
Associate Assistant Principal / Head of Ks4 – Adam Mason
YTL – Kate Malkin
Deputy YTL - Mark Lowndes
Head of Year – Tamara Ansell-Simms

We encourage you to reach out to the respective pastoral leadership team via the contact form on our website with any questions or concerns. Open communication between school and home is vital for the well-being and success of our students. We will be writing to you in due course, to inform you of your son's/daughter's tutor.

Thank you for your continued support. We look forward to a productive and successful year ahead.

Kind regards,

**Miss S Bott**  
**Vice Principal**



To: Year 10 Parents / Carers

**Gospel Oak School**

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14<sup>th</sup> June 2024

**Our Ref:** SBO.KH.3001

**Your Ref:**

Dear Parent/Carer,

**Re: Yr 11 Pastoral Structure 24-25**

As we prepare for the upcoming academic year, I am pleased to inform you of the appointed pastoral leadership team, who will be responsible for supporting your son's/daughter's educational journey at Gospel Oak School.

We believe that strong pastoral care is essential for student success and our team of dedicated professionals are committed to providing the best possible support for your son/daughter. Please find below the pastoral structure from September 2024.

<b>Year 11 – First floor</b>
Vice Principal – Stacy Bott
Associate Assistant Principal / Head of Ks4 – Adam Mason
YTL – Neil Wilson
Deputy YTL - Tom Minton
Head of Year – Tanya Webb

We encourage you to reach out to the respective pastoral leadership team via the contact form on our website with any questions or concerns. Open communication between school and home is vital for the well-being and success of our students. We will be writing to you in due course, to inform you of your son's/daughter's tutor.

Thank you for your continued support. We look forward to a productive and successful year ahead.

Kind regards,

**Miss S Bott**  
**Vice Principal**



**Gospel Oak School**

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To: Year 11 & 12 Parents / Carers

T 0121 556 1351

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W [www.gospeloakschool.co.uk](http://www.gospeloakschool.co.uk)

14<sup>th</sup> June 2024

**Our Ref:** SBO.KH.3001

**Your Ref:**

Dear Parent/Carer,

**Re: Yr 12 & 13 Pastoral Structure 24-25**

As we prepare for the upcoming academic year, I am pleased to inform you of the appointed pastoral leadership team, who will be responsible for supporting your son's/daughter's educational journey at Gospel Oak School.

We believe that strong pastoral care is essential for student success and our team of dedicated professionals are committed to providing the best possible support for your son/daughter. Please find below the pastoral structure from September 2024.

<b>Sixth Form – Second floor</b>
Vice Principal – Becky Quirk
Associate Assistant Principal / Head of Sixth Form – Si Bala
Achievement Leader – Charlotte Clee

We encourage you to reach out to the respective pastoral leadership team via the contact form on our website with any questions or concerns. Open communication between school and home is vital for the well-being and success of our students. We will be writing to you in due course, to inform you of your son's/daughter's tutor.

Thank you for your continued support. We look forward to a productive and successful year ahead.

Kind regards,

**Miss S Bott**  
**Vice Principal**



To: All Parents / Carers

**Gospel Oak School**

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14<sup>th</sup> June 2024

**Our Ref:** SBO.KH.3000

**Your Ref:**

Dear Parent/Carer,

**Re: Warm Weather Procedures**

I am writing to inform you of our procedures during hot weather.

Over the coming weeks we will be checking the weather forecast on a regular basis, so that we can ensure our students are prepared for the heat. This may involve:

- Informing students and parents/carers of 'non blazer days' when students may leave their blazers at home or in their bags.
- Encouraging students to drink more water from the water dispenser.
- Informing students of the importance of sun protection.

For further advice on looking after yourself and others during hot weather, please visit the following link:  
[Heatwave: how to cope in hot weather - NHS \(www.nhs.uk\)](http://www.nhs.uk)

Please do not hesitate in contacting me, should you wish to discuss the information above.

Kind regards,

**Miss S Bott**  
**Vice Principal**



To: All Parents /Carers

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14<sup>th</sup> June 2024

**Our Ref:** SBO.KH.3003

**Your Ref:**

Dear Parent/Carer,

**Re: Removal of Mirrors**

We hope this letter finds you well. We wanted to take a moment to inform you about a recent decision regarding our school's facilities.

After careful consideration and consultation with our staff and relevant stakeholders, we have decided to remove mirrors from the toilets within the school premises. We understand that this decision may raise questions, and we would like to provide you with the rationale behind it.

The primary reason for this decision is to promote a healthier and safer environment for our students. We have observed instances where mirrors in the toilets have been misused, leading to concerns related to body image issues, privacy and inappropriate behaviour. By removing mirrors, we aim to mitigate these concerns and create a more comfortable and supportive atmosphere for all students.

Moreover, eliminating mirrors from the toilets aligns with our school's commitment to fostering positive body image and self-esteem among our students. We believe that by encouraging them to focus on their inner qualities and achievements rather than their physical appearance, we can contribute to their overall well-being and development.

We assure you that this decision has been made with the best interests of our students in mind and we remain committed to providing a safe and nurturing learning environment for all. We appreciate your understanding and support as we implement this change.

If you have any further questions or concerns, please do not hesitate to contact us. We value your feedback and input as we continue to strive for excellence in education.

Kind regards,

**Miss S Bott**  
**Vice Principal**



To: All Parents /Carers

**Gospel Oak School**

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14<sup>th</sup> June 2024

**Our Ref:** CM.KH.3005

**Your Ref:**

Dear Parent/Carer,

**Re: SEND Information Report**

As you may be aware, the Department for Education requires all schools to publish a SEND Information Report on their website; the SEND Information Report for Gospel Oak School can be seen by visiting [schoolbus.co.uk/compliancemanager/public/sen-information-report/d2aed245-45e0-46ca-b17a-ee4e2b11906/11392](http://schoolbus.co.uk/compliancemanager/public/sen-information-report/d2aed245-45e0-46ca-b17a-ee4e2b11906/11392). This is updated annually and we aim to make any changes which occur during the academic year as soon as possible.

Please contact us using [Gospel Oak School - Contact Us](#), selecting 'SEND Enquiry' from the drop-down menu if you have any questions.

Yours faithfully,

**Miss C Middlehurst**  
**Senior Vice Principal**



To: All Parents / Carers

**Gospel Oak School**

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14<sup>th</sup> June 2024

**Our Ref:** AHi.KH.3010

**Your Ref:**

Dear Parent/Carer,

**Re: Class Charts Support**

We would like to extend our sincere thanks to all of you who have downloaded ClassCharts to monitor your son's/daughter's behaviours and progress. Your engagement and commitment to your son's/daughter's education is greatly appreciated.

We are aware that some parents/carers are experiencing difficulties accessing their ClassCharts accounts. To assist you, we are hosting a support sessions on:

- o Wednesday 19<sup>th</sup> June from 5:00pm to 6:30pm
- o Wednesday 3<sup>rd</sup> July from 5.00pm to 6.30pm

During this time staff will be available in the Learning Resource Centre (LRC) to help you with any issues you may be facing.

You do not need to make an appointment; simply come to the school reception and we will direct you to the LRC. We recommend that you bring your mobile phone to ensure we can resolve any issues directly.

Thank you once again for your continued support.

Best regards,

**Mr A Hickinbottom**  
**Assistant Principal**



To: Yr 12 Parents / Carers

14<sup>th</sup> June 2024

**Gospel Oak School**

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Gospel Oak  
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DY4 0BZ

T 0121 556 1351

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**Our Ref:** CM.KH.3016

**Your Ref:**

Dear Parent/Carer,

**Re: Year 12 Year Ahead Evening – Wednesday 26<sup>th</sup> June 2024**

We will be holding an Information Evening for the parents and carers of our Year 12 students on Wednesday 26<sup>th</sup> June; your son/daughter is very welcome to attend.

The evening will start with Refreshments in the Restaurant at **4.30pm** where there will be an opportunity for conversations with some teaching staff and other school staff; there will then follow a presentation at 5.00pm in the Sixth Form area where plans and preparations to support your son/daughter with success in Year 13 will be shared, along with information about post-18 pathways. Please note that this is not a formal parents' evening.

Please indicate on the reply slip below whether you will be able to attend the evening; your son/daughter should return their reply slip to Reception by the end of school on Tuesday 25<sup>th</sup> June. If you would prefer, please complete our Microsoft Form to let us know your plans: <https://forms.office.com/e/utGWLcnQj3>.

We very much hope you will be able to join us.

Yours faithfully,

**Miss C Middlehurst**  
**Senior Vice Principal**

**Mr S Bala**  
**Director of Sixth Form**

**Year 12 'Year Ahead' Evening – Wednesday 26<sup>th</sup> June**

Student's name: \_\_\_\_\_

Tutor Group: \_\_\_\_\_

I/we will be attending the Y12 'Year Ahead' evening on Wednesday 26<sup>th</sup> June.

I/we will not be able to attend the Y12 'Year Ahead' evening on Wednesday 26<sup>th</sup> June

Signed: \_\_\_\_\_ (parent/carer)

*Please return to Reception by Tuesday 25<sup>th</sup> June 2024*



To: Yr 10 Parents / Carers

**Gospel Oak School**

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14<sup>th</sup> June 2024

**Our Ref:** CM.KH.3017

**Your Ref:**

Dear Parent/Carer,

**Re: Year 10 Year Ahead Evening – Wednesday 26<sup>th</sup> June 2024**

We will be holding an Information Evening for the parents and carers of our Year 10 students on Wednesday 26<sup>th</sup> June; your son/daughter is very welcome to attend.

The evening will start with a short formal presentation at **4.30pm** in the Theatre where there will be an overview of what your son/daughter should be doing to get ready to succeed in Year 11, as well as an introduction to our Sixth Form to support future plans and preparations. Following the presentation, light refreshments will be served in the Restaurant and there will be opportunities for informal discussions with some teaching staff and other school staff. Please note that this is not a formal parents' evening.

Please indicate on the reply slip below whether you will be able to attend the evening; your son/daughter should return their reply slip to Reception by the end of school on Tuesday 25<sup>th</sup> June. If you would prefer, please complete our Microsoft Form to let us know your plans: <https://forms.office.com/e/V1JsJx08NX>. We very much hope you will be able to join us.

Yours faithfully,

**Miss C Middlehurst**  
**Senior Vice Principal**

**Year 10 'Year Ahead' Evening – Wednesday 26<sup>th</sup> June**

Student's name: \_\_\_\_\_

Tutor Group: \_\_\_\_\_

I/we will be attending the Y10 'Year Ahead' evening on Wednesday 26<sup>th</sup> June.

I/we will not be able to attend the Y10 'Year Ahead' evening on Wednesday 26<sup>th</sup> June.

Signed: \_\_\_\_\_ (parent/carer)

*Please return to Reception by Tuesday 25<sup>th</sup> June 2024*



To: All Parents / Carers

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14<sup>th</sup> June 2024

**Our Ref:** SBO.KH.3009

**Your Ref:**

Dear Parent/Carer,

**Re: Toilet Shutters**

We hope this letter finds you well. We are writing to inform you about a recent decision regarding our school's facilities.

After thorough consideration and consultation with our staff and relevant stakeholders, we have decided to install shutters and locks on the toilets within the school premises. We understand that this decision may raise questions, and we would like to provide you with the rationale behind it.

The primary reason for this decision is to enhance the safety and security of our students while they are using the toilets. Unfortunately, we have experienced instances of vandalism, bullying, and other inappropriate behaviour occurring in the toilets. By implementing shutters and locks, we aim to create a more secure environment where students can feel safe and protected.

Additionally, the installation of shutters and locks will help to prevent unauthorised access to the toilets during class time, which can disrupt learning activities and pose safety risks. By regulating access to the facilities, we can ensure that students use the toilets responsibly and that they are available when needed.

We assure you that this decision has been made with the well-being and best interests of our students in mind. We are committed to providing a safe and conducive learning environment where all students can thrive.

Please be assured, there will always be a toilet available for students to use during the day.

We appreciate your understanding and support as we implement this change. If you have any further questions or concerns, please do not hesitate to contact us. Your feedback is valuable to us as we continue to strive for excellence in education.

Kind regards,

**Miss S Bott**  
**Vice Principal**