

Peer Feedback Sheet: Interview Performance Evaluation

Name of Interviewee: [redacted]
Name of Peer Reviewer: [redacted]

Date of Interview:

Position Applied For: **Apprentice sport journalist**

Instructions:

Please provide feedback based on your observations of your partner's performance in the interview. Rate each area based on the following scale:

- 1 = Needs Improvement
- 2 = Fair
- 3 = Good
- 4 = Very Good
- 5 = Excellent

Use the comments section to provide specific examples and constructive feedback.

1. Preparation and Organisation (Rating: 1-5)

- Did the interviewee appear well-prepared for the interview? 4
- Did they provide structured and clear answers? 4

Comments: From observing the interviewee i can say that thy was prepared for this interview as the responses they gave were detailed. Throughout the interview they remain calm and collected.

2. Communication Skills (Rating: 1-5)

- Did the interviewee communicate effectively and clearly? 4
- Were they able to express their thoughts in a concise and confident manner? 4
- Did they use formal language appropriate for a professional setting? 4

Comments: throughout the duration pf the interview [redacted] was able to communicate effectively and express her thoughts when it came to asking me questions on how my company will help her to develop. She was able touse formal language making herself moe emplyable.

3. Body Language and Presentation (Rating: 1-5)

- Was the interviewee’s body language positive and confident? 5
- Did they maintain good eye contact and posture?4
- Did they dress appropriately for the interview? 3

Comments: [REDACTED] was able to maintain eye contact throughout the interview and good posture as she was sat up straight. I gave her a for dressing appropriately I believe that Shes could have dressed a litter more smarter besides from that she displayed very good eye contact an posture and body language

4. Listening Skills (Rating: 1-5)

- Did the interviewee actively listen to the questions being asked? 4
- Did they provide thoughtful and relevant responses to the interviewer's questions?4
- Were their follow-up questions relevant and insightful, reflecting a genuine interest in the role? 4

Comments: [REDACTED] follow up questions highlighted her deep interest in the role this shows me that she would be very committed to the role. Her responses to the questions asked were very insightful as they were detailed.

5. Use of Technical Vocabulary (Rating: 1-5)

- Did the interviewee use relevant and job-specific technical vocabulary during the interview? 1
- Were they able to demonstrate their knowledge and expertise using appropriate terminology? 1

Comments: from observing I did not notice any technical vocabulary. If she used this, it would demonstrate how knowledgeable she is about the job r5ole this would also make [REDACTED] seem more employable.

6. Professionalism (Rating: 1-5)

- Did the interviewee maintain a professional demeanour throughout the interview? 4
- Were they polite, respectful, and engaged? 4
- Did they demonstrate a positive attitude towards the company and position? 4

Comments: [REDACTED] was able to maintain professionalism as she remained polite and respectful through it the duration of the interviewed, she shoed she was engaged by maintaining eye contact and asking to follow up questions. She was able to demonstrate a positive attitude toward the job role.

7. Ability to Handle Pressure (Rating: 1-5)

- How well did the interviewee manage challenging or unexpected questions? 4
- Did they stay calm and composed under pressure? 4

Comments: when i asked some unexpected questions she was able to remain calm and her responses were still insightful showing she was able to work under pressure which is a key as a sport journalist

8. Overall Impression (Rating: 1-5)

- What is your overall assessment of the interviewee's performance? 3
- Would you recommend them for the role based on their interview? 4

Comments:

General Comments – Strengths and Areas to improve

- **Strengths:**

(Please highlight the areas where the interviewee performed particularly well.)

Comments: [redacted] showed great communication especailly when asking the follow up question she maintained eye contact demonstrating that she was engaged.

- **Areas to improve:**

(Please mention areas where the interviewee could improve or show growth.)

Comments: I think that [redacted] needs to use more technical vocabular to show the interview that she is knowledgeable about the job role making her more employable. To impress the interview even more she could dress a little more smarter showing that she is taking the interview seriously

Additional Feedback:

(Feel free to provide any further thoughts or suggestions for improvement.)
